

# CHANGE ORDER APPROVAL FORM

PROJECT: S. 14<sup>th</sup> Street Improvements (Sadler Road to Amelia Island Parkway) – CEI Services Extension Request

CHANGE ORDER NUMBER: 3

DATE: 6/13/19

CONTRACT NUMBER: CM2418-WA04

TO CONTRACTOR: CDM Smith, Inc.

Reason for Change Order: Extension Request on Project

Detail: The Consultant will perform CEI services for an additional one half (1/2) which will cover the consultant through the completion of the project, attached hereto as Exhibit B, including a Fee Proposal reflecting the additional one half (1/2) month. The Contractor exceeded contract time by almost 2 months.

Original Work Authorization (WA04) Sum.....	\$	<u>97,547.24</u>
Net Change by Previous Change Orders.....	\$	<u>30,755.66</u>
Contract Sum Prior to this Change Order.....	\$	<u>418,693.64</u>

Amount of This Change Order (Add)..... \$ 14,613.80

New Work Authorization Sum including this Change Order..... \$ 142,916.70

New Contract Sum including this Change Order..... \$ 433,307.44

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Account #: 63470541-563367<sup>0\*</sup> S14SR

APPROVED BY: [Signature]  
County Engineer, LAURA A. Badger

DATE: 6/17/19

APPROVED BY: [Signature]  
Grayson Hagins, Contract/Purchasing Manager

DATE: 6/25/19

APPROVED BY: [Signature]  
Megan Diehh Director, Office of Management & Budget

*Den  
6/25/19*

DATE: 6/24/19

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'19 JUN 18 PM 3:53

APPROVED BY: [Signature]  
Michael Mullin, County Manager

DATE: 7/6/19



14<sup>th</sup> Street Improvements

May 19, 2019

Mr. Robert Companion  
Transportation Engineer  
Engineering Services Department-Nassau County  
96161 Nassau Place  
Yulee, FL 32097

Re: 14<sup>th</sup> Street Improvements (Amelia Island Parkway to Sadler Road) – CEI Services  
Amendment 3 Request

Dear Mr. Companion,

Due to current project needs and projected completion date, CDM Smith respectfully submits this CEI Services extension request for the referenced project. CDM Smith requests an additional one half - (1/2) month of services be added to the agreement; bringing the total contract amount to \$142,916.70, an increase of \$14,613.80. This extension request will cover CEI services through the current estimated completion of the 14<sup>th</sup> Street Improvements project. We have attached to this letter, the Fee Proposal reflecting the additional ½ month. Compensation will be via contract billing rates for hours authorized by the County and all unused funds will belong to Nassau County.

We look forward to providing the County continued quality support. Thank you for your confidence in CDM Smith.

Sincerely,  
CDM Smith

William M  
Glennon

Digitally signed by William M  
Glennon  
Date: 2019.05.19 16:54:28  
-04'00'

William M. Glennon, P.E.  
Senior Project Engineer

Attachments: Fee Proposal

*W*  
06/13/2019  
*W*  
6/17/19



14<sup>th</sup> Street Improvements

Exhibit "B"

Construction Engineering and Inspection  
Estimated Fee Schedule & Staffing For Man-Hours

Project Description: 14<sup>th</sup> Street Improvements

Project No.: 434588-1-54-01

Personnel Classifications	2018 2019						Construction	
	Dec	Jan	Feb	Mar	April	May	Estimated	Estimated End
	1	2	3	4	5	6	Start Date	Date
Nassau County 14th Street Improvements	Pre Construction Post						01-Jan-19	15-May-19
							Months	Hours
Sr. Project Engineer	0.00	0.00	0.00	0.00	0.00	0.01	0.01	2
Project Administrator	0.00	0.00	0.00	0.00	0.00	0.20	0.20	33
Sr. Inspector	0.00	0.00	0.00	0.00	0.00	0.50	0.50	83
Inspector		0.00	0.00	0.00	0.00	0.10	0.10	17
CSS	0.00	0.00	0.00	0.00	0.00	0.10	0.10	17

Estimated Construction Start Jan 2019, Pre-Construction Conference Dec 2018

The Contractor has exceeded contract time by almost 2 months. Amendment 1 was for 1 month. This Amendment is for another 1/2 month.

# CDM Smith



May 19, 2019  
 CEI Support  
 Nassau County 14th Street Improvements  
 Full CEI Services  
 Consultant Cost Estimate  
 FPN: 434588-1-54-01

Employee Classification	OT Allowed	Manhours	Billing Rate		Cost
Sr. Project Engineer	N	2.00	\$ 169.02	\$	338.04
Project Administrator	N	33.00	\$ 111.26	\$	3,671.58
Sr. Inspector	Y	83.00	\$ 98.64	\$	8,187.12
Sr. Inspector OT	Y	0.00	\$ 115.57	\$	-
Inspector	Y	17.00	\$ 71.66	\$	1,218.22
Inspector OT	Y	0.00	\$ 83.95	\$	-
CSS	Y	17.00	\$ 70.52	\$	1,198.84
Lab Testing (CSI) (Estimated)	N			\$	-
<b>TOTAL LIMITING AMOUNT</b>					<b>\$ 14,613.80</b>

CEI Support

1. Consultant to provide full CEI Services including Contract Administration, On-Site Inspection, LAB Testing and Compliance
2. Inspector provided to supplement full time Senior Inspector for potential day/night time operation conflicts and to mitigate overtime.